

Notice Number: #22-21

Location: Washington Navy Yard, DC

Closing Date: 3/10/2021 (11:59:59 PM (EST))

Command & Location: AGC (AIO) - AIO

Grade: GS-12/13/14/15

Job Type: **Assistant or Associate Counsel**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is a vacancy for an attorney to serve as Assistant/Associate Counsel in the Office of the Assistant General Counsel (Acquisition Integrity) (AGC (AI)), located at the Washington Navy Yard, Washington DC. As the head of the Department of the Navy Acquisition Integrity Office (DON AIO), AGC (AI) is responsible for advising the General Counsel and the Secretary of the Navy on all significant acquisition fraud issues. AGC (AI) further manages, directs, and coordinates all acquisition integrity related matters to assure that the DON deters, detects, and eliminates procurement fraud, takes action against those who commit procurement fraud, protects the DON from future procurement fraud, and recovers amounts due the DON because of procurement fraud. AGC (AI) leads an immediate office of thirteen attorneys and one support staff.

The DON AIO develops and oversees procurement fraud policies, practices, and training. In addition, AIO works closely with the Office of the Assistant Secretary of the Navy (Research, Development and Acquisition), the Office of the Assistant Secretary of the Navy (Financial Management and Comptroller), the Naval Inspector General, the Director of the Naval Criminal Investigative Service (NCIS), the Auditor General, the Department of Justice (DOJ), as well as other federal offices and agencies as appropriate. Due to the nature of DON AIO's work, this is an office of high interest and visibility to both the Secretary of the Navy and the General Counsel.

The successful applicant will: work on acquisition fraud matters with investigators, auditors, acquisition officials, and program managers; coordinate civil False Claims Act matters with DOJ; support matters in litigation; negotiate solutions to acquisition fraud issues; initiate/implement administrative remedies (e.g., suspension and debarment) against non-responsible government contractors; and prepare and give trainings briefings at senior levels within the DON and other federal agencies. The successful applicant will need to be comfortable working independently and will be responsible for working cases "cradle to grave," including prioritizing case load, developing case strategy, selecting and advocating appropriate

administrative or contractual remedies, balancing the operational needs of the DON with the requirement to contract only with responsible contractors, and helping protect taxpayer dollars.

In addition to having strong legal skills, the successful candidate will have excellent communication, research, and briefing skills. The successful candidate will likely be called upon to quickly gather and organize pertinent facts in a fast-paced environment, and be prepared to speak to, or address in writing, complex acquisition fraud issues, often on short notice, to senior legal counsel. Strong interpersonal skills and the ability to maintain good working relationships with both lawyers and non-lawyers (including command counsels, Assistant General Counsels, senior NCIS Special Agents, senior auditors with the Naval Audit Service, DoD, DOJ, and other Federal Agency counterparts) is critical. The successful candidate will also be able to work efficiently with a large and complex case load.

Candidates will be evaluated on the following: (1) depth, breadth, and quality of legal experience; (2) written and oral communications; (3) interpersonal skills, including working with senior clients and other organizations; and (4) attention to detail, including the ability to manage a large docket of cases. Federal litigation experience or experience in fraud matters will be considered a plus. Experience in Federal acquisition law and fiscal law is highly desirable. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day-to-day legal practice are desired.

The successful applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position, and the successful applicant must be able to obtain and maintain a SECRET clearance.

This position has a full performance level of GS-15. Grade and pay will be set commensurate with the successful applicant's qualifications, funding availability, and GS pay setting guidelines. To be eligible for selection at the GS-12 level, the applicant must have two years of relevant professional legal experience at the GS-11 (or equivalent) level or be a current GS-12 (or equivalent) attorney within the Federal government. For GS-12 positions only, a second professional law degree (LL.M.) that required at least one full academic year of graduate study may be substituted for one year of professional legal experience; to be selected at the GS-13 level the successful candidate must have in excess of two years of recent professional relevant legal experience; to be selected at the GS-14 level, the successful candidate must have at least three and one half years of recent professional relevant legal experience; and to be selected at the GS-15 level, the successful candidate must have at least five-and-a-half years of recent professional relevant legal experience.

Interested attorneys are encouraged to contact Wayne Wisniewski at 703.244.8414 or Valencia Mouzon 703.835.7603.

Applicants should submit a resume, two legal writing samples (no more than 10 pages total), their two most recent full year performance appraisals, and the names and telephone numbers of at least three references (other than current supervisors) who may be contacted. Electronic applications should be sent to Valencia Mouzon at AIOJobs@navy.mil, and should state the Personnel Notice Number in the subject line. Hard copy applications are not being accepted at this time.

This Personnel Notice will close on March 10, 2021 at 11:59:59 PM, (EST) and applications must be received by this date and time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses are not available.